



**MEETING OF THE SEA USERS' GROUP  
HELD AT WFP SHIPPING SERVICE OFFICE  
JL.JEND. SUDIRMAN No.: 15, GEUCEU – BANDA ACEH  
ON  
05 MAY 2006 AT 11:00 HRS**

**Present:**

<u>Name</u>	<u>Organisation</u>	<u>E-Mail Address</u>	<u>Telephone</u>
Kevin Goodman	UNOPS	keving@unops.org	081383888409
Jens Baekholm	WFP SS	Jens.baekholm@wfp.org	08121003598
Zhen-Zhen	WFPSS	huang.zhen-zhen@wfp.org	0812 6991221
Huang			
Maksalmina	WFPSS	maksalmina@wfp.org	0811681152
Michael	WFPSS	michael.whiting@wfp.org	0811987365
Whiting			
Joergen	WFPSS	joergen.brodersen@wfp.org	08126988093
Brodersen			
Dedy Ismayadi	UNFPA	ismayadi@unfpa.org	08126988503
Mike Newell	British Red Cross	mnewell@brcs.or.id	08126989298
R Velu	British Red Cross	rvelu@brcs.or.id	08126989501
Rose Dew	CONCERN	rose_dew@concern.net	081360207595
Marg Macchi	MERLIN	logs.ba@merlin-indonesia.org	0811836784
Saiful Nazri	Mercy Malaysia	mercyaceh@yahoo.co.uk	081362354955
Nurdin			
Damina Khaira	Mercy Malaysia	mercyaceh@yahoo.co.uk	
John Elfi	CRS	jelfi@id.seapro.crs.org	08126989433

**ITEM 1: ADOPTION OF MINUTES OF SEA USERS' GROUP (SUG) MEETING HELD ON 21 APRIL 06**

1. Jens Baekholm chaired the meeting for this week. There were no comments on the previous minutes and they were adopted.

**ITEM 2: REPORT ON THE VESSELS CURRENTLY ON CHARTER**

2. There are eight vessels on charter at present; seven LCTs and one conventional vessel currently used to carrying timber from Kalimantan Island and Surabaya. This vessel, the MV Samudra Prima, has finished discharging in Gunung Sitoli and is en route to Surabaya.





**ITEM 3: REVIEW OF COMPLETED SHIPMENTS**

3. A bar-chart showing completed shipments by month, and a chart on completed shipments by users were circulated during the meeting – copies are attached.

Completed shipments as of 04 May 06:

Month	Tonnage	Cubic Meter
Nov-05	160	1,699
Dec-05	421	2,874
Jan-06	610	2,760
Feb-06	2,619	8,931
Mar-06	6,009	18,021
Apr-06	7,479	27,887
May-06	472	2,082
Total	<b>17,770</b>	<b>64,254</b>

4. The number of user for WFP Shipping Service’s has increase from 33-57 users.

**ITEM 4: PLANNED SHIPMENTS FOR WEEK 19**

5. Planned Shipment for the coming weeks:

- LCT Labitra Hanny and Nakita will distribute timber brought by Vsl Samudra Prima to different parts of Nias Island
- LCT Pacific Spirit, Sumber Power, Daily Express I and Son Bak 202 will carry cargo through Belawan, Ulee Lheue and Simeulue route.
- LCT Niaga Jaya 99 serves Sibolga – Gunung Sitoli route

**ITEM 5: ANY OTHER BUSINESS**

6. WFP Shipping Service now has a Kalmar reach-stacker for handling containers. This machine is stationed in Belawan. “Duramats” for providing traction to vehicles on sand at the beach heads is also stored on the vessels. WFP Shipping Service is planning to increase fleet capacity by one more LCT of 1000 Ton capacity, and a smaller one for work around the islands of Nias and Simeulue.

7. WFP Shipping Service intends to occupy a warehouse at the port of Belawan where cargo can be consolidated prior to loading. This will centralise delivery for shippers, and allow better stowage planning.





## Shipping Service

---

8. WFP Shipping Service does not insure cargo during the handling process or whilst the goods are at sea. This is standard commercial practice. Goods are shipped strictly at "Shipper's Risk". The chartered vessels do carry P & I cover.
9. British Red Cross (BRC) is planning to move 500 – 800 Ton material per day to Teunom. BRC asked if possible to have LCT land in Teunom.
10. BRR and WWF are working in finding a mechanism where Donor will procure a big amount of timber and NGO can use it for their projects.
12. BRR now has assigned two experts specializing in Timber. George Kuru as Technical Advisor to BRR email [forestech@paradise.net.nz](mailto:forestech@paradise.net.nz) and Stepi Hakim email [stepi@telkom.net](mailto:stepi@telkom.net) phone 081110864
11. WFP Shipping Service has a list of recommended timber from FAO, if anyone interested please write to WFP Shipping Service.
12. The importance of the procedures for filling in and submitting the Cargo Booking Form (CBF) was explained by WFP Shipping Service. Specific attention was drawn to the accuracy in compiling the descriptions, weight, measurement and dimensions of cargo. The Port Captains use this data to formulate accurate stow plans thus maximizing the carrying capacity of each vessel. The accurate weight, measurements and cargo specifications are the most important points to be completed to ensure timely shipment and assist WFP Shipping Service in planning and stowing cargo.
13. WFP Shipping Service had been asked to move cargo from Jakarta or Surabaya. This was possible if there was sufficient cargo to justify the expense of the loading, discharge and shipment.

### **ITEM 6: DATE OF THE NEXT MEETING**

14. The next meeting is scheduled for 11:00 hrs on Friday 19 May, 2006 in the WFP Shipping Service offices at Jl. Jend Sudirman No.15, Geuceu-Banda Aceh.





## Shipping Service

---

